

**LAFAYETTE COLLEGE
OFFICE OF RESIDENCE LIFE
COMMUNITY STORAGE AGREEMENT**

Please print legibly

Name: _____ Class Year: _____ Today's Date: _____

Email Address: _____ Cell Phone Number: _____

Check All That Apply

- I am studying abroad for the _____ semester *(Items should be stored in the Ramer basement closet).*
- I expect to be an Early Arrival in the Fall *(Items in main closets and house storage areas will not be accessible until approx. 1 week before start of fall classes)*
- I am storing for the **Fall 20**__ semester
- I am storing for the **Spring 20**__ semester
- I am storing for **Summer 20**__ *(Most storage closets are inaccessible between Residence Hall closing in May and a week before Residence Hall opening in August. Students using these spaces should have no expectation of access during this time.)*

Lafayette College Residence Life provides community storage to students at no charge. Students who store items do so at their own risk. **Lafayette College assumes no responsibility for loss, theft, or damage of property stored in its residence halls.** Students are prohibited from storing the following items: furniture (including futons), loft or building materials of any kind, carpets, flammable items, chemicals, food, bicycles, or any item prohibited in the housing contract. Further, students are required to disclose the contents of stored items by listing items below.

Section 1.01 Type of Item <small>(i.e. box, bag, TV, refrigerator, storage bin, etc...)</small>	(a) Quantity	(b) Contents of Box, Bag, Storage Container, etc... <small>(College storage policy require individuals to reveal the contents of items stored)</small>

*I understand that I am placing my personal belongings in a community storage area that at times may be unsecured. I further understand that Lafayette College assumes **NO** responsibility for loss, theft or damage to any items I place in storage. The College reserves the right to rearrange any items in storage and to discard any unapproved items. Items still in our storage after the date they were to be collected are subject to being discarded. Unlabeled or abandoned items **WILL** be discarded.*

By signing below, I acknowledge that I am responsible for adhering to the policies and procedures established by the Office of Residence Life ([this info found at https://reslife.lafayette.edu/storage/](https://reslife.lafayette.edu/storage/)).

*I am also acknowledging that I will be granted access to retrieve my belongings **ONLY** during scheduled pick up times that are established by the Office of Residence Life.*

Student Signature: _____ **Date:** _____

Est. Date of Pick Up: _____ **Total # of Items Stored:** _____

Residence Life Staff use only	Building _____	(Circle one)	
			All items labeled? Y N
Date In: _____	Time: _____	Staff Name: _____	Est. pick-up fits with schedule of Y N
Date Out: _____	Time: _____	Staff Name: _____	avail. closet access?